

<u>Section F:</u> Facility Expansion Program	Knox County Board of Education Policy		
	Descriptor Term: New Project Planning	Descriptor Code:	Issued:
		F-150	7/95
		Reviewed:	Revised:
	1/25	3/25	

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ARCHITECT SELECTION

Believing that several separate architects or architectural firms will produce a wider range of experience and talent which should result in development of better or more efficient plans, the KCS Facilities and New Construction Department will initiate a Request for Qualifications (RFQ) through the Knox County Procurement Office for each project requiring the use of an architect. The Director of Schools shall recommend the highest scoring architect from the RFQ to the Board for consideration.

It shall be the responsibility of the Board to approve the contract with the architect. Architectural fees shall be fixed, based on the Tennessee State fee schedule and shall also include the cost of civil engineering design.

Contracted architectural services shall conform to the most current version AIA B101 entitled Standard Form of Agreement Between Owner and Architect.

ENGINEER SELECTION

The architectural firm contracted for specific projects shall select any engineers or engineering firms which may be required to support design and construction of the project.

SITE SELECTION

Site selection shall be the result of analysis of Metropolitan Planning Commission information and consideration of such factors as population centers, transportation routes, accessibility to utilities and community input.

EQUIPMENT AND FURNITURE SELECTION

The selection of furniture, fixtures and equipment (FF&E) shall be based on grade level program standards and as determined by facility specific requirements.

FINANCIAL METHODS

Construction of school facilities may be financed by state capital outlay funds, the issuance of bond indebtedness/limitations as established by the Knox County Commission, capitalized leases and local tax revenues.

PROJECT DELIVERY METHOD

1. Outside Agency
2. Design, Bid, Build Process

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Cross Reference:

- Knox County Schools Administrative Procedure AP-F-150.

Approved as to Legal Form
By Knox County Law Director 1/17/2025
/Gary T. Dupler/Deputy Law Director